

# 2025 Winter Training Institute REGISTRATION FORM



IN PERSON | JAN 26 - 29, 2025

VIRTUAL | JAN 21 - FEB 21, 2025

## Want to attend at a discounted rate?

Purchase an individual or student membership with your registration and take advantage of the reduced member registration rate!\*

Add your selected membership cost to the "Grand Total" at the bottom.  
\*Membership rates pay for 1-year of APPA membership.

Individual - \$50

Student - \$25

## Training Institute Registration Rates

REGISTRATION TYPE	In-Person Registration Rates		Virtual Registration Rates	
	Through Nov 22	After Nov 22	Through Nov 22	After Nov 22
Student Member	<input type="checkbox"/> \$195	<input type="checkbox"/> \$225	<input type="checkbox"/> \$50	<input type="checkbox"/> \$55
Individual Member	<input type="checkbox"/> \$560	<input type="checkbox"/> \$610	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
Non-Member	<input type="checkbox"/> \$620	<input type="checkbox"/> \$670	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
Agency Member	<input type="checkbox"/> \$575	<input type="checkbox"/> \$625	N/A	
Guest Pass*	<input type="checkbox"/> \$350 x _____ (# of guests) *This rate is available to immediate family members not employed in the corrections field.		*Virtual Registration not Available	
Local Host	<input type="checkbox"/> \$450		*Virtual Registration not Available	
Faculty One Day	<input type="checkbox"/> \$265 *Full registration same as individual pricing		*Virtual Registration not Available	
Single Day*	<input type="checkbox"/> \$275 Monday <input type="checkbox"/> \$275 Tuesday <input type="checkbox"/> \$195 Wednesday		*Virtual Registration not Available	
Intensive Sessions*	<input type="checkbox"/> \$50 Sunday 8am-12pm		*Virtual Registration not Available	

## Virtual Registration Rates for Agency Groups

# of Staff	Through Nov 22	After Nov 22
25	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$1,625
65	<input type="checkbox"/> \$3,575	<input type="checkbox"/> \$3,860
125	<input type="checkbox"/> \$6,250	<input type="checkbox"/> \$6,750
200	<input type="checkbox"/> \$9,000	<input type="checkbox"/> \$9,720

To designate which staff are to attend, please fill out: <https://form.jotform.com/appaforms/2025-Vegas-Agency-Group>

# Registration Info PLEASE PRINT CLEARLY

Agency / Organization Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Check if same address

Title: \_\_\_\_\_

Agency / Organization Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Country: \_\_\_\_\_

Phone : \_\_\_\_\_

Phone: \_\_\_\_\_

Email \*: \_\_\_\_\_

Email: \_\_\_\_\_

\*The above email address is what the registrant will use to log-in.

**GRAND TOTAL** .....\$ \_\_\_\_\_

*Account Code: Las Vegas, 13060-43000*

**PAYMENT** Make checks payable to American Probation and Parole Associations or APPA  
Note: unless an agency invoice, payment in full must be made to gain entry to the training institute.

Check Enclosed     Government Purchase Order Enclosed    PO#: \_\_\_\_\_

## In-Person Refund Policy

A full refund, less a \$50 processing fee, is available until **Dec 20, 2024**. No refunds are available after **Dec 20, 2024**. In order to receive a refund, written requests must be sent to the APPA Training Institute, c/o The Council of State Governments, 1776 Avenue of the States, Lexington, KY 40511 or emailed to [kimberly.mills@csg.org](mailto:kimberly.mills@csg.org). All requests for the refunds must be postmarked or emailed by **Dec 20, 2024**.

## Virtual Refund Policy

Due to the cost of the virtual training institute platform, no refunds will be issued.

## Send Your Registration Form and Payment via Mail

American Probation and Parole Association  
c/o Council of State Governments  
1776 Avenue of the States  
Lexington, KY 40511

For credit card payments or questions, contact Kimberly Mills at 859-244-8204 or [kimberly.mills@csg.org](mailto:kimberly.mills@csg.org)